

City of Southgate

Regular City Council Meeting

September 17, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, September 17, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Engineer John Hennessey, Police Chief Mark Mydlarz, Building Director Tim Leach

Moved by Ayres-Reiss, supported by Graziani, RESOLVED THAT the Southgate City Council remove Scheduled Hearings #2 & #3 and Communications A #1 from the agenda. Motion carried unanimously

Minutes:

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated September 3, 2025 be approved as presented. Motion carried unanimously.

Moved by Ayres-Reiss, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated September 3, 2025 be approved as presented. Motion carried unanimously.

Consideration of Bids:

1. Memo from Administrator; Re: City Hall Landscape Materials and Installation moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council award bid for City Hall Landscape Materials and Installation (including two years of maintenance on all plant materials) to Dan K's Inc of Grosse Ile, MI in the amount of \$16,280.00. Motion carried unanimously.

Scheduled Hearings:

1. For the Demolition of Property at 15631 Flanders moved by Rauch, supported by Ayres-Reiss, RESOLVED that the Southgate City Council hereby enters into a public hearing at 7:02 p.m. in order to entertain comments from interested individuals regarding the Demolition of Property at 15631 Flanders. Motion carried unanimously.

Moved by Rauch, supported by Gawlik, RESOLVED that the Southgate City Council adjourn the public hearing at 7:03 p.m. to reconvene on October 1, 2025 at 7:00 p.m.

Motion carried unanimously.

Communications "A":

1. Letter from Mayor; Re: Appointment to Board of Zoning Appeals moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council appoint Ray Grupczynski to the Board of Zoning Appeals for a term expiring December 2025. Motion carried unanimously.

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2. Letter from ACA/Fin. Dir.: Re: FY 2025-26 Budget Amendment No. 2026.01 moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council approve proposed Budget Amendment No. 2026-01 as detailed on the report. Motion carried unanimously.
3. Letter from Mayor; Re: Contract Extension for Tree Trimming Services moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council approve the contract extension for tree trimming services with Limb Walkers Tree & Snow LLC through June 30, 2027, at the rate schedule approved on May 18, 2022. Motion carried unanimously.
4. Letter from Mayor Re: Approve Election Electronic Poll Book Laptops-Waiver of Bid moved by Araj, supported by Gawlik, RESOLVED THAT the Southgate City Council waive the city bid process and approve the purchase of six (6) election electronic poll book laptops from CDW-G in the amount of \$4,252.86, under the State of Michigan MiDeal extended purchasing program. Motion carried unanimously.
5. Letter from Mayor Re: Approve Library Carpet Replacement-Waiver of Bid moved by Rauch, supported by Araj, RESOLVED THAT the Southgate City Council waive the city bid process and approve the quote from Jabro Carpet One for the carpet replacement in the Karen E. George conference room in the amount of \$16,006.35. Motion carried unanimously.
6. Letter from Mayor Re: Electrical Work – Southgate Tower Park Pavilion-Waiver of Bid moved by Gawlik, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the city bid process and approve the quote from Riney Electric in the amount not to exceed \$67,000.00 for the electrical work associated with the Southgate Tower Park Pavilion project, with funds to be provided from the Wayne County ARPA grant. Motion carried unanimously.
7. Letter from Mayor Re: Southgate Miracle Park – Phase One-Waiver of Bid moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council waive the city bid process and award the bid for the Southgate Miracle Park – Phase One Project to Premier Group Associates, LLC in the amount of \$784,419.50, plus contingency in the amount of \$41,281.50, for a total amount of \$825,701.00, with funding of \$416,000.00 provided by a Wayne County CDBG grant and \$410,000.00 provided from the Recreation Millage Fund. Motion carried unanimously.
8. Memo from Administrator; Re: Library Policy and Procedure 2025 Update moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council approve the Southgate Veterans Memorial Library Policy and Procedure Manual Revisions approved by the Library Commission on September 10, 2025. Motion carried unanimously.

Communications “B” – (Receive and File):

1. Letter from Mayor; RE: Appointment to Water Board moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the Southgate City Council receive and file the Letter from Mayor; Re: Appointment of Ben Patton to the Water Board for a term expiring April 2026. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1529 for \$1,807,284.93. Motion carried unanimously.

Adjournment:

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Moved by George, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:19 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk